

Direct Support Professional Training Policies

Regional Service Area Agreements

1. The DSPT program offered through each ROP can only be operated within the regional service area as defined by the Regional Service Area Agreement.
2. The Regional Service Area Agreement is to be reviewed at the annual DSPT Advisory Committee meeting and signed by the ROCP DSPT Coordinator as well as the California Department of Education (CDE) DSPT project monitor.
3. Revisions to this Regional Service Area Agreement must receive written approval by the ROCP(s) involved in the service provider region as well as the CDE project monitor.

DSPT Trainer and Proctor/Facility Conflict of Interest

1. The trainer and/or proctor for the DSPT program must be an employee or contractor of the ROCP.
2. The DSPT program is to be provided within the guidelines set forth in the Regional Service Area Agreement.
3. If the trainer providing the DSPT training services is also an employee of a facility that employs DSPs participating in the training sessions, all of the following must occur:
 - a. All of the training sessions will take place at the ROCP facility that employs the trainer and proctor;
 - b. The training session must be publicized by the ROCP along with all other training and challenge test sessions in order to attract any interested participants;
 - c. The proctor for the test after training cannot be the same individual that provided the training, and can have no paid or volunteer affiliation with the facility that employs any of the DSPs involved in the DSPT class.

These policies have been developed by the California Department of Education (CDE) and Department of Developmental Services (DDS) staff to maintain the integrity of the Direct Support Professional Training (DSPT) program. Perceived violations of these guidelines or other DSPT program complaints are to be reported to the CDE DSPT project staff. All guideline violations or complaints will be investigated by the CDE DSPT project staff. Violations of these guidelines or complaint investigations could result in DSPT program limitations, including loss of ability to provide the DSPT program by the ROCP involved in the violation or complaint.