

<b>CALIFORNIA REGIONAL OCCUPATIONAL CENTERS AND PROGRAMS</b> <b>Executive Director</b> <b>Program of Work 2009-2010</b>		
Strategic Plan/Purpose	Activity	Location
<b>JULY</b>		
<b>Increasing Political Advocacy</b>	<b>Jim Soland</b> , LAO, conversation regarding ROCP sustainability and future funding model	Home office
	<b>Eric Z. Guerra</b> , Legislative Director, Assemblymember Furutani's office regarding ROCPs and role in CTE. Discussed future legislative ideas supported by the Assemblymember. Follow-up meeting with Assemblymember to take place in next 2-3 weeks.	Sacramento
	<b>Peter Birdsall &amp; Teri Burns</b> , two discussions regarding political advocacy	Sacramento
	<b>Chris Walker</b> , Lobbyist, CITEA to discuss CAROCP and CITEA mutual support and working together	Sacramento
	Developed CAROCP Agreement for CTE Alliance. Emailed to officers in <b>CITEA, CALCP, and CTA.</b>	Home office
	July 24 – Aug 17 Legislature Recess	
<b>Strengthening Alliances</b>	<b>Dennis Guido, Clay Mitchell, Michelle Olievera</b> , CDE discussion and contact information for outreach to connect with CAROCP	Sacramento
<b>Improving Communication</b>	Begin revision of <b>CAROCP Fact Sheet/Annual Report</b>  Begin design of October Issue of <i>CAROCP Connections Newsletter for Membership</i>  <b>Emailed SI&amp;A Budget Update of 7-29-09 to Membership Chair</b> for distribution to all members	Home office
<b>Special Assignment</b>	<b>Article in Publication:</b> ACSA Nov/Dec Newsletter article on	Home office

	Benefits of ROCPs, authored by Randi Scott	
<b>Expanding Leadership</b>	Developed <b>CAROCP general membership survey</b>	Home office



	with Planning for CTE Conference in San Diego and Educating for Careers Conference, Anaheim	
	<p><b>Contact Committees</b> for assistance with Strategic Plan activities. Offer assistance where needed.</p> <ol style="list-style-type: none"> <li>1. <b>Establish “Non-Negotiables”</b> working with Image/Marketing Committee</li> <li>2. <b>Identifying alternative funding sources</b> working with Business Officials Committee</li> <li>3. <b>Securing ARRA funds</b> working with task force (Stephanie et al.)</li> <li>4. <b>Generate list of Best Practices related to AARA.</b></li> <li>5. <b>Secure business representatives on the CAROCP Board</b></li> <li>6. <b>Improve “Call to Action”</b> with Legislative Committee</li> <li>7. <b>Develop common elements of Advisory Committees</b> working with C&amp;I Committee</li> </ol>	Home office
<b>Special Assignment</b>	<b>Article in Publication:</b> Finalize ACSA Nov/Dec Newsletter article on Benefits of ROCs, authored by Randi Scott, Reena Singh and Peter Birdsall. Due date: Aug 17, 2009	Home office

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<b>SEPTEMBER</b>		
	9/4 last day to amend on the floor 9/11 last day for any bill to be passed Last day for Governor to sign or veto bills passed by the Legislature	
<b>Increasing Political Advocacy</b>	Sept 17 Legislature Reconvenes <b>Attend regular Wednesday meetings with Legislative Committees:</b> 9/23 and 9/30. Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	<b>9/8 Randi to attend CDE meeting</b>  <b>Strategic Alliance Committee</b> and Randi meet with <b>CITEA, CAWEE, Green Collar Jobs Council</b> and <b>Charter School Association</b> various groups suggested by Peter and Teri  <b>9/17 SBE Meeting</b>  Randi to attend <b>CITEA meetings</b> (scheduled every other Thursday)  Randi to begin attending <b>GetREAL</b> meetings (as soon as calendar is established)  Contact Jimmy Benavides regarding <b>CALCP</b> Board member's feedback on CTE Alliance/Agreement.  9/25 Meeting with CITEA and CAROCP leadership re CTE Alliance signing, strategic planning and White	Sacramento

	<p>Paper.</p> <p>Contact Mike Patterson regarding <b>CTA</b> Board member's feedback on CTE Alliance/Agreement.</p>	
<b>Improving Communication</b>	<p>Begin <i>CAROCP Connections Newsletter</i> for October publication.</p>	Home office
<b>Expanding Leadership</b>	<p>9/16 Meet with Steve Pinning and Lyn Perino as <b>follow up on June Strategic Planning session.</b></p>	San Diego
	<p><b>CAROCP Committee and Board Meetings</b> 9/24 9/25</p>	San Jose
	<p><b>Provide training to new, first-time CAROCP Board members</b> on "How to be an Effective Board Member" 9/24</p>	San Jose
	<p><b>Distribute data collection information to ROCP Board for the <i>Students Succeed in ROCP</i> survey,</b> establish deadline for data collection. Utilize the RADD Committee for gathering and interpreting and reporting data. 9/25</p>	San Jose
	<p><b>Tabulate and interpret results of CAROCP membership survey</b> and prepare summary report for Executive Committee. Follow-up on any directives from Executive Committee.</p> <p>Develop <b>Membership Services Improvement Plan</b> based on survey results and Distribute to BOARD. 9/25</p>	Home office
	<p>Develop and Discuss Proposed <b>New CAROCP Awards Program</b> 9/25</p>	San Jose
	<p>Assist in planning the <b>CTE Conference</b> (San Diego 10/28/09)</p>	Home office
	<p><b>Contact Committees</b> for assistance with <b>Strategic Plan</b> activities. Offer assistance where needed.</p>	Home office

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<b>OCTOBER</b>		
	10/11 last day for Governor to sign bills	
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 10/7, 10/14, 10/21 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	10/13 Randi to meet with <b>CDE</b>  Randi to meet with <b>Association of General Contractors</b> and groups suggested by Peter and Teri  Randi to attend <b>CITEA meetings</b>	Sacramento
<b>Improving Communication</b>	<b>Distribute October Issue of <i>CAROCP Connections Newsletter</i></b>	Home office
<b>Expanding Leadership</b>	<b>10/28 CTE Conference</b>	San Diego
	Plan with Executive Committee for <b>November Committee and Board Meeting</b>	Home office
	<b>Contact Committees</b> for assistance with <b>Strategic Plan</b> activities. Offer assistance where needed.	Home office
	<b>Collect all ROCP data and analyze feedback. Develop materials as handouts for distribution.</b>	Home office

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<b>NOVEMBER</b>		
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	11/10 Randi to meet with <b>CDE</b> 11/18 1 <sup>st</sup> day of <b>SBE</b> Meeting  Randi to attend <b>CITEA</b> meetings	Sacramento
<b>Improving Communication</b>	Begin design of December Issue of <i><b>CAROCP Connections Newsletter for Membership</b></i>	Home office
<b>Expanding Leadership</b>	<b>CAROCP Committee and Board Meetings</b> 11/19, 11/20	San Diego
	<b>Contact Committees</b> for assistance with <b>Strategic Plan</b> activities. Offer assistance where needed.	Home office

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<b>DECEMBER</b>		
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	<b>12/8 Randi to meet with CDE</b>  Randi to attend <b>CITEA</b> meetings	Sacramento
<b>Improving Communication</b>		
<b>Expanding Leadership</b>	<b>Exec. Conf. Call &amp; Follow-up.</b> Take direction from Board.	Home office
	<b>3<sup>rd</sup> Qtr. Track progress of Strategic Plan</b>	Home office
	<b>Contact Committees</b> for assistance with <b>Strategic Plan</b> activities. Offer assistance where needed.	Home office

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<b>JANUARY</b>		
	1/1 Statues take effect 1/5 Legislature reconvenes 1/10 Budget Bill must be submitted by Governor 1/30 Last day to submit bill requests to Legislative Council	
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	
<b>Strengthening Alliances</b>	Randi meets with various groups suggested by Peter and Teri  Randi to attend <b>SBE</b> meeting  Randi to attend <b>CDE</b> meeting  Randi to attend <b>CITEA</b> meetings	Sacramento
<b>Improving Communication</b>	Begin design of February Issue of <i><b>CAROCP Connections Newsletter for Membership</b></i>	Home office
<b>Expanding Leadership</b>		

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<b>FEBRUARY</b>		
	2/27 last day for bills to be introduced	
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	Randi to attend <b>CDE</b> meeting  Randi to attend <b>CITEA</b> meetings	Sacramento
<b>Improving Communications</b>	<b>Communications Update</b> Ex. Dir. Update on Activities: Communications from Sacramento	Home office
<b>Expanding Leadership</b>		

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<b>MARCH</b>		
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	
<b>Strengthening Alliances</b>	<b>SBE Meetings</b>  Randi to attend <b>CDE</b> meetings Randi to attend <b>CITEA</b> meetings	Sacramento
<b>Improving Communication</b>	Begin design of April Issue of <i><b>CAROCP Connections Newsletter for Membership</b></i>	Home office
<b>Expanding Leadership</b>	<b>4<sup>th</sup> Qtr Final Year progress on Strategic Plan</b> working with Committees on final activities	San Diego

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<b>APRIL</b>		
	4/2 Spring recess begins upon adjournment 4/13 Legislature reconvenes from Spring recess	
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	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	Randi to attend CDE meeting  Randi to attend CITEA meetings	
<b>Improving Communication</b>	Finalize and distribute April Issue of <i>CAROCP Connections Newsletter for Membership</i>	Home office
<b>Expanding Leadership</b>		

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<b>MAY</b>		
	5/1 last day for policy committees to hear and report fiscal bills for referral to fiscal committees 5/15 1st day for policy committees to hear and report to the floor nonfiscal bills 5/22 last day for policy committees to meet prior to June 5/29 last day for fiscal committees to hear and report bills to the floor. Last day for fiscal committees to meet prior to June	
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	Randi to attend <b>SBE</b> meetings  Randi to attend <b>CDE</b> meeting  Randi to attend <b>CITEA</b> meetings	
<b>Improving Communication</b>		
<b>Expanding Leadership</b>		

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<b>JUNE</b>		
	6/1-5 Floor sessions only. No committee may meet for any purpose 6/5 Last day to pass bills out of house of origin 6/8 Committee meetings may resume 6/15 Budget Bill must be passed by midnight	
<b>Increasing Political Advocacy</b>	<b>Attend regular Wednesday meetings with Legislative Committees:</b> 11/4, 11/18, 11/25 Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	<b>Attend Select and Special Committee meetings</b> (if any noted in Daily file)	Sacramento
<b>Strengthening Alliances</b>	Randi to attend <b>CDE</b> meeting  Randi to attend <b>CITEA</b> meetings	
<b>Improving Communication</b>		
<b>Expanding Leadership</b>		