

CALIFORNIA REGIONAL OCCUPATIONAL CENTERS AND PROGRAMS
Executive Director
Program of Work 2009-2010

Strategic Plan/Purpose	Activity	Location
SEPTEMBER		
	9/4 last day to amend on the floor 9/11 last day for any bill to be passed Last day for Governor to sign or veto bills passed by the Legislature	
Increasing Political Advocacy	Sept 17 Legislature Reconvenes Attend regular Wednesday meetings with Legislative Committees: 9/23 and 9/30. Senate Standing Education Committee (Chair Romero); Assembly Standing Education Committee (Chair Brownley); Assembly Sub-Committee Educational Finance (Chair Carter)	Sacramento
	Attend Select and Special Committee meetings (if any noted in Daily file)	Sacramento
Strengthening Alliances	9/8 Randi to attend CDE meeting Strategic Alliance Committee and Randi meet with CITEA, CAWEE, Green Collar Jobs Council and Charter School Association various groups suggested by Peter and Teri 9/17 SBE Meeting Randi to attend CITEA meetings (scheduled every other Thursday) Randi to begin attending GetREAL meetings (every Thursday in Sacramento or conference call) Contact Jimmy Benavides regarding CALCP Board member's feedback on CTE Alliance/Agreement. 9/25 Meeting with CITEA and CAROCP leadership re CTE Alliance signing, strategic planning and White	Sacramento

	<p>Paper.</p> <p>Contact Mike Patterson regarding CTA Board member's feedback on CTE Alliance/Agreement.</p>	
Improving Communication	<p>Begin <i>CAROCP Connections Newsletter</i> for October publication.</p>	Home office
Expanding Leadership	<p>9/16 Meet with Steve Pinning and Lyn Perino as follow up on June Strategic Planning session.</p>	San Diego
	<p>CAROCP Committee and Board Meetings 9/24 9/25</p>	San Jose
	<p>Provide training to new, first-time CAROCP Board members on "How to be an Effective Board Member" 9/24</p>	San Jose
	<p>Distribute data collection information to ROCP Board for the <i>Students Succeed in ROCP</i> survey, establish deadline for data collection. Utilize the RADD Committee for gathering and interpreting and reporting data. 9/25</p>	San Jose
	<p>Tabulate and interpret results of CAROCP membership survey and prepare summary report for Executive Committee. Follow-up on any directives from Executive Committee.</p> <p>Develop Membership Services Improvement Plan based on survey results and Distribute to BOARD. 9/25</p>	Home office
	<p>Develop and Discuss Proposed New CAROCP Awards Program 9/25</p>	San Jose
	<p>Assist in planning the CTE Conference (San Diego 10/28/09)</p>	Home office
	<p>Contact Committees for assistance with Strategic Plan activities. Offer assistance where needed.</p>	Home office